

APPLICATION FOR PERMIT TO
ERECT AND/OR MAINTAIN
OUTDOOR ADVERTISING

IN ACCORDANCE WITH
SECTION 226.550 RSMo AND
7 CSR 10-6.070



For Official Use Only

TMS #: _____

Trans#: _____

Check #: _____

Log Point: _____

MISSOURI DEPARTMENT OF TRANSPORTATION

TYPE OF SIGN (check one):

☐ Billboard

☐ Tax Exempt Service, Religious or Veterans Organization

☐ Directional

☐ Official

☐ Public Utility

☐ Public Service

PART I: PERMIT OWNER INFORMATION

Permit Applicant Name: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: (____) _____ - _____

Email Address: _____

PROPERTY OWNER INFORMATION

Property Owner Name: _____

Contact Person: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: (____) _____ - _____

PART II: LOCATION OF OUTDOOR ADVERTISING STRUCTURE

The sign will be visible from Highway/Route _____ in _____ County, traveling: ☐ North ☐ South ☐ East ☐ West

The sign will be located on the RIGHT side of the road and approximately _____ ☐ MILES ☐ FEET

☐ BEFORE ☐ AFTER _____ Is the sign within the City Limits? ☐ YES ☐ NO If yes, City Name: _____
(state or county intersecting route)

Land Use or Zoning: ☐ Commercial ☐ Industrial ☐ Other _____ ☐ Unzoned

Name of Qualifying Business within 750 feet: _____ Phone: _____ Date Opened: _____

PART III: DESCRIPTION OF OUTDOOR ADVERTISING STRUCTURE

The structure is made of (check one): ☐ Wood ☐ Metal ☐ Other (explain) _____

The pole construction is (check one): ☐ Monopole ☐ Multiple Poles (number) _____ ☐ Other (explain) _____

Size of sign face (in feet): Vertical _____ Horizontal _____ (Total size per side of structure cannot exceed 800 square feet)

Number of Faces: _____ Will the sign have lighting? ☐ YES ☐ NO

The faces will ☐ Back To Back

☐ Back To Back, Side-by-Side

Technology:

☐ Trivision

☐ Painted Face

be positioned: ☐ V-Type

☐ V-Type, Side-by-Side

☐ Digital

☐ Single Side

☐ Side By Side (one direction)

☐ Vinyl Wrap

PLEASE NOTE, STACKED STRUCTURES ARE NOT PERMITTED

☐ Other: _____

Do not begin construction of the sign until you receive the outdoor advertising permit.

With all applications enclose the following:

- _____ Enclose a copy of lease or a letter from the land owner granting permission to erect or maintain a sign on their property.
- _____ Enclose a diagram of the proposed sign location in relation to intersecting routes (include direction of travel and measurements).
- _____ Enclose a copy of the last deed of record for the property.
- _____ Back of this form must be notarized or it will be returned.

Billboard Checklist:

- _____ If the property is zoned, enclose a letter from the Zoning Authority stating the zoning classification.
- _____ Enclose copies of local business license(s) for the qualifying business.
- _____ Enclose a check or money order made payable to "Director of Revenue, Credit State Road Fund" in the amount of \$200.00.

Tax Exempt Sign Checklist:

- _____ Enclose proof of tax-exempt status. No fees required for signs less than 76 sq. ft.
- _____ Enclose a sketch of the desired message to be placed on sign.

Directional Sign Checklist:

- _____ Enclose a sketch of the desired message to be placed on sign.
- _____ Enclose a check or money order in the amount of \$200.00.
- _____ Enclose a letter of intent and supporting documentation.

The appropriate documentation must be provided as well as notarization on the back of this completed form and permit fee, when applicable, or the application will be returned.
The Area Specialist may request additional information in order to process this application.

Our mission is to provide a world-class transportation experience that delights our customers and promotes a prosperous Missouri

The applicant, by signature, agrees to maintain the sign structure if a permit is issued from private property with no parking on highway right of way. Furthermore the applicant, by signature, agrees that the information provided in this application is complete and accurate.

STATE OF _____, County of _____

_____, being of lawful age and first duly sworn, upon his oath deposes and states:
(Name of Applicant)

CHECK ONE:

() That I am the above mentioned individual.

() That I am the _____ of _____ which is organized under the laws of _____ (title) (name of corporation) _____, with its principal office and place of business in _____ (state) _____ (city, state);

and that I have the power and authority for and on behalf of said corporation to make this affidavit and in its behalf, and do so make same.

() That I am the _____ of _____ which is not a corporation. I have (title) (name of firm) the power and authority for and on behalf of said firm and its members and owners to make this affidavit for its behalf, and do so make same.

That I have read the foregoing and that the facts set out therein are true and correct to the best of my knowledge and belief.

Signature of Applicant

Subscribed and sworn to before me this _____ day of _____, 20 _____.

My Commission expires: _____
Notary Public

Mail the completed application, enclosures, and payment to the area specialist for the county in which the sign structure is located.

Area 1 (816) 622-6353

Missouri Department of Transportation
600 Northeast Colbern Rd.
Lee's Summit, MO 64086
Attn: Outdoor Advertising Permit Specialist

Counties include: Andrew, Atchison, Bates, Buchanan, Cass, Clay, Holt, Henry, Jackson, Johnson, Lafayette, Nodaway, Platte, Ray

Area 2 (660) 385-8264

Missouri Department of Transportation
PO Box 8
Macon, MO 63552
Attn: Outdoor Advertising Permit Specialist

Counties include: Adair, Caldwell, Carroll, Chariton, Clark, Clinton, Daviess, Dekalb, Gentry, Grundy, Harrison, Knox, Lewis, Linn, Livingston, Macon, Marion, Mercer, Putnam, Randolph, Schuyler, Scotland, Shelby, Sullivan, Worth

Area 3 (573) 751-7187

Missouri Department of Transportation
PO Box 718
Jefferson City, MO 65102
Attn: Outdoor Advertising Permit Specialist

Counties include: Audrain, Benton, Boone, Callaway, Cole, Cooper, Gasconade, Howard, Maries, Miller, Moniteau, Monroe, Morgan, Osage, Pettis, Saline

Area 4 (314) 340-4327

Missouri Department of Transportation
1590 Woodlake Drive
Chesterfield, MO 63017-5712
Attn: Outdoor Advertising Permit Specialist

Counties include: Crawford, Franklin, Jefferson, Lincoln, Montgomery, Pike, Rails, St. Charles, St. Louis, St. Louis City, Warren, Washington

Area 5 (417) 895-7648

Missouri Department of Transportation
PO Box 868
Springfield, MO 65801
Attn: Outdoor Advertising Permit Specialist

Counties include: Barry, Barton, Cedar, Christian, Dade, Greene, Jasper, Lawrence, McDonald, Newton, St. Clair, Stone, Taney, Vernon

Area 6 (417) 895-1333

Missouri Department of Transportation
PO Box 868
Springfield, MO 65801
Attn: Outdoor Advertising Permit Specialist

Counties include: Camden, Dallas, Douglas, Hickory, Howell, Laclede, Ozark, Phelps, Polk, Pulaski, Texas, Webster, Wright

Area 7 (573) 472-5235

Missouri Department of Transportation
PO Box 100
Sikeston, MO 63801
Attn: Outdoor Advertising Permit Specialist

Counties include: Bollinger, Butler, Cape Girardeau, Carter, Dent, Dunklin, Iron, Madison, Mississippi, New Madrid, Oregon, Pemiscot, Perry, Reynolds, Ripley, Scott, Shannon, St. Francois, Ste. Genevieve, Stoddard, Wayne

Additional forms and information available at http://www.modot.org/business/Outdoor_Advertising